Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**INDIAN INSTITUTE OF LEGAL STUDIES**
Name of the head of the Institution	**Professor Dr.Ganesh Ji Tiwari**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0353-2574013**
Mobile no.	**9434488815**
Registered Email	**iils.principal@gmail.com**
Alternate Email	**iils.siliguri@gmail.com**
Address	**P.O. Salbari, P.S. Pradhan Nagara, 734010**
City/Town	**SILIGURI**
State/UT	**West Bengal**
Pincode	**734010**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mr. Souradeep Rakshit**
Phone no/Alternate Phone no.	**03532574013**
Mobile no.	**8918716693**
Registered Email	**iils.principal@gmail.com**
Alternate Email	**iils.siliguri1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aqar.iilsindia.com

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://iilsindia.com/academic-programme

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.77**	**2018**	**02-Nov-2018**	**01-Nov-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Nov-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
LEGAL AID CAMPS & SOCIAL OUTREACH	**26-Nov-2019** **01**	**200**

SEMINAR/CONFERENCE/SYMPOSIUM IN LAW AND NON-LAW SUBJECTS	16-Dec-2019 01	200
ONLINE SPECIAL LECTURE AND INTERACTIVE SESSION WITH THE EXTERNAL RESOURCE PERSONS	05-Feb-2020 01	200
ONLINE CLASSES DURING CLOSURE OF COLLEGE DURING COVID PANDEMIC USING GOOGLE MEET DEDICATED PLATFORM	01-Apr-2020 90	1017
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Special Lectures by Judges, Law Professors and other external Resource Persons in non Law subjects.

Moot Court Classes and Intra – College Moot Court Competitions.

Separate Journals for publication by Students (IILS Quest) and Teachers (IILS Law Review, ISSN 2320 5318).

Meeting with external experts once in a month for Faculty Development, monitoring of teaching - learning processes and follow-up with Parents in respect of performance of students.

Online Classes using Google Meet dedicated Platform as per normal in person (physical classes) Routine since April,2020 and Online Tutorials, Weekly Tests, Monthly Tests and all other uninterrupted academic activities while College is closed due to Covid Pandemic. Detailed information about academic Programmes are given in uploaded File.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
SPECIAL LECTURE/CLINICAL LEGAL CLASSES AND INTERACTIVE SESSION BY THE EXTERNAL RESOURCE PERSONS	Interactive session and view sharing session with the faculty members and the students of the Department of Law and Human Rights, Bangladesh on 5th February, 2020.
SEMINAR/CONFERENCE/SYMPOSIUM IN LAW AND NON-LAW SUBJECTS	National Seminar on "Infringement of Trademarks in India: Emerging Issues and Challenges" held 16th December, 2019 organized by Indian Institute of Legal Studies.
INTER AND INTRA -COLLEGE MOOT COURT COMPETITION	INTRA : The 1st Intra Moot Court Competition 2019-20 was organised on 14th September 2019. It was held between the students of 5 Year B.A./BBA/B.Com/ LL.B Semester VII and IX and the 3 Year LL.B semester V on the topic covering Constitution and Criminal law The 2nd Intra Moot Court Competition 2019-20 was organised on 21st September 2019. It was conducted between the students of 5 Year B.A./BBA/B.Com/ LL.B Semester III and V and the 3 Year LL.B semester III on the topic of LGBTQ+ Community encompassing Criminal law The 3rd Intra Moot Court Competition 2019-20 was organised on 9th November 2019. It was conducted between the students of 5 Year B.A./BBA/B.Com/ LL.B Semester I and the 3 Year LL.B semester I on the topic of Defamation and Negligence which forms an important point of discussion on the Law of Torts. The Semi-finals of Intra

	Moot Court Competition 2019-20 was organised on 7th December 2019 discussing aspects of Article 21 of the Constitution of India along with other major provisions (Sabrimala Temple case). The four teams reaching the semi-finals were from 5yr. B.A/B.B.A/B.COM LL.B SEMESTER IX, VII , V & 3YR. LL.B SEM. III.
JOURNAL FOR PUBLICATION BY THE STUDENT (IIS QUEST)	The Student's Journal "Quest" is published quarterly in a year in the month of March, June, September and December. It was published as such in 2019 and 2020.
JOURNAL FOR PUBLICATION BY THE TEACHERS (IIS LAW REVIEW, ISSN 2320-5318)	Published once in a year in 2019 (2020 Volume is in Press) ISSN 2320 5318. Uploaded in http://www.iilsindia.com/download/
PUBLICATION OF SHORT ARTICLES IN NEWSPAPERs BY THE STUDENTS and Faculty members ON EVERY FRIDAY IN THE STATESMAN	Priyanka Thapa on the topic of "Rule of law must in matters of faith" on 6th March,2020. / Deekshita Das (Faculty) on the topics of : Need to Amend Sedition Law in India" on 13th March, 2020 / Mr. Saprarshi Das on the topic of " Opening Judiciary Masses" on 28th February, 2020 / Miss Neha Mittal (student) on the topic of "RTI: THE NEED TO BALANCE RIGHT AND DUTY" on 21st February, 2020/ Mr. Ujal Kumar Mookherjee (faculty) on the topic of "FORMULAE FOR DEATH SENTENCE" on 14th February, 2019 and Others
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	08-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	29-Mar-2020

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Indian Institute of Legal Studies (IILS) ensures effective curriculum delivery, by means of a planned and duly documented process to ensure efficient and effective delivery mechanism. IILS adopts different measures for the effective Curriculum Delivery. It starts with framing of Academic Calendar, Distribution of subjects accordingly to keenness of faculty members, preparation of lesson plans, listing out areas for field visits, framing of time table for classes, remedial class and weekly test, preparation of project topics (doctrinal and empirical), framing of question papers for weekly test and notification of all the essential information in notice board as well as in website for all the stakeholders. Before beginning of a session, the IQAC Coordinator meets for the framing of Academic Calendar using feedback from the Faculty Council. After notification of allotted subjects and class routine, the faculty members are asked to prepare lesson plan. The faculty members accordingly sit with the Principal, Registrar and IQAC co-ordinator to discuss the methodologies, approach of teachings to be adopted and the lesson plan. The classes are taken by using ICT tools like power point presentations, showing video clips, short films and interesting documentaries so that the education is disseminated by way of audio-visual aid and the students are in a position of better retention capacity of the knowledge imparted. In the first faculty meeting of the session itself the discussion relating to special lectures, field visits to be arranged and protect topics to be given are finalized and schedule is prepared. Moreover there is an availability of smart classes as there is installation of projector in the classrooms and In every month, faculty meeting is conducted to discuss the execution part of the teaching – learning, lesson plan month-wise and an overall semester-wise planning which upon being approved by the authority are adhered to by the respective subject teachers, problems faced in execution and the performance of the students. Further in the meetings are discussed the measures and steps to be taken to resolve the problems arose in execution of the lesson plan and how to enhance the performance level of the students. For continuous evaluation of the understanding levels of the students we do conduct weekly tests, mock tests and presentations and different methodologies of teaching are adopted keeping in mind the understanding levels of the students to refine the students at all levels. Further for the practical learning and understanding of subjects we organize the FIELD VISITS and SPECIAL LECTURES delivered by the eminent Clinically Adjunct Professors, Judges of High Courts and Supreme Courts as well as experts in the concern areas. The project topics prepared by the faculty members are based on the practical approach of the subject. We focus in assigning the empirical project works to the students. During Covid Pandemic, since April, 2020 the College is closed as per Govt. guidelines. However, Online Classes, using dedicated Google Meet software, are being conducted together with Tutorials, Weekly Tests, Monthly Tests, Attendance Monitoring at par with in-person class since April.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

Introduction				ability/entrepreneurship	Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Public Administration and Governance	01/07/2019
LLM	Law	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
LLM	2 yrs.	01/07/2019
MA	Public Administration and Governance	01/07/2019
LLB	5 yrs B.A.LL.B.(Hons), B.B.A.LL.B.(Hons)), B.Com. LL.B. (Hons)	01/07/2019
LLB	3 yrs	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
LLB	yrs.B.A.(Hons) / B.Com.(Hons)/B.B.A. (Hons)LL.B, yrs.LL.B.	103
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback from each of the stakeholders is very important and are inputs for improvisation of delivery mechanisms of quality education and assessments of the students. The Feedback are placed before the IQAC after analysis. The points made by students, teachers and others are carefully noted for implementation, wherever feasible. In cases where a suggestion can not be accepted, it is taken up with the concerned person who offered the same and explained to him/her with a spirit of mutual understanding and academic outlook. The system of Feedback is quite helpful to further strengthen the teachinglearning processes, timely execution of academic calendar, interaction with teachers outside the classroom, remedial coaching for slow learners and issues concerning classroom teaching by individual teachers, research and publication felicities etc. The policies of governance, daytoday academic administration as well as augmentation of physical infrastructure of the college in Library, Canteen, Sports, Cultural Activities, Moot Court Rooms, Auditorium etc. could be fine tuned for quality enhancement. The system helps to develop better interface with students and teachers in particular and foster the culture of mutual understanding. The Feedback also felicitate an Audit of the College in execution of its governance and academic programmes. It helps to foster better interface and coordination of the multiple Units who are integral parts of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Public Administration and Governance	20	Nill	Nill
LLB	LL.B,(Hons), B.Com. LL.B.(Hons), B.Com. LL.B .Hons., LL.B., .,	480	310	291
LLM	Law	25	6	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1011	6	27	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	31	5	7	7	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of an academic session, a batch of not exceeding 40 students in each class semesterwise is allotted to a Teacher to perform as Mentor to this batch. The Mentor will undertake a close interaction with the concerned students to monitor their attendance, discipline, teachinglearning, library work, outreach projects, legal aid camps, internship, preparation of Project/ Dissertation, address grievance, if any, attend to and take necessary steps to mitigate difficulties experienced by them in any subsector of the college including timely extension of the student support systems available. This process is very helpful to create a high level of satisfaction among each student and at the same time felicitates delivery mechanisms optimally. The Mentor also help the students to access remedial coaching, tutorials, additional support, if needed. Even culturally, the Mentor tries to make the students aspirational, careercentric and help to groom them properly so that they become learned Advocates on completion of LL.B. education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1017	31	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	30	8	15	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nill	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
LLB	3 Yrs.	II,IV,VI(Jan-July)	30/06/2020	14/10/2020
LLB	3 Yrs.	I,III,V (July-	31/12/2019	06/03/2020

LLB	5 yrs. B.A. LL.B. (Hons),., B.Com.LL.B. (Hons),,B.B.A.LL.B. Hons	II,IV,VI,VIII,X (Jan-July)	30/06/2020	14/12/2020
LLB	5 yrs. B.A. LL.B. (Hons),., B.Com.LL.B. (Hons),,B.B.A.LL.B. Hons	I,III,V,VII,IX (July-Dec)	30/12/2019	06/03/2020
LLM	Nil	II, IV (Jan-July)	30/06/2020	Nill
LLM	Nil	I, III (July-Dec)	31/12/2019	01/06/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Creative teaching learning process is very important for imparting quality education. At the same time, proper and continuous evaluation are also important steps towards this objective. IILS do take proper care of both. The college believes in continuous evaluation of the understanding levels of the students for proper learning of the subject. One of the modes of continuous evaluation is conduction of weekly test regularly of all subjects on rotational basis on every Saturday for two hours. Earlier we used to conduct monthly tests of all subject but after analyzing the performance of students, we reformed the evaluation process from monthly test to weekly test on every Saturday so that the learning levels of students and their grooming could be monitored more closely. The Calendar for Weekly Tests are circulated in the beginning of session.The test papers are being checked by the faculty members within two days and on the next working day (Monday), the answers written by students and mistakes are discussed and pointed out in groups by the Mentors. This process enables closer interface and interaction between the teachers and the taught. The students understand their shortcomings and are empowered to rectify the mistakes for framing the answers properly. In each month, the parents are called in meeting with teachers and the aggregate performance of their wards in weekly tests are disclosed to them so that the parents can take proper care at home. In this way, the parents also become important stakeholders. The other parameters of continuous evaluation are presentation of Seminars, Group Discussions, Projects based on Field Work, Moot Courts, group Interactions with Mentors (teachers). These efforts provide SWOT analysis to the teachers about their students. These programmes also offer a huge opportunity to the students to develop selfconfidence, aspirations, careerconsciousness and personality. An overall holistic development of the learners can take place by means of continuous evaluation strategies. Remedial Coaching of slow learners is an added initiative towards continuous evaluation. The routine of Remedial Coaching is also circulated in advance like Weekly Tests.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of each academic session, the Academic Calendar is notified by the Principal and duly circulated to the Students and Teachers. The same is uploaded in the College Website. The Academic Calendar lays down all the academic programmes throughout the odd and even semesters, dates of weekly tests, Project Work, Internships and Examination matters. In fact, each and

every academic initiative undertaken by the college is clearly mentioned with dates etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.iilsindia.com/download and browse "Activities" Menu of http://www.iilsindia.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	LLB	Law	61	60	98.4
NA	LLB	B.Com.. LL.B. Hons	24	24	100
Na	LLB	B.B.A. LL.B. Hons	34	34	100
NA	LLB	B.A. LL.B. Hons	58	58	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://aqar.iilsindia.com/2019-20. Browse 'Student Feedback'.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Nill	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NATIONAL SEMINAR ON INFRINGEMENT OF TRADEMARKS IN INDIA: EMERGING ISSUES AND CHALLENGES	B.A., LL.B (H), B.COM LL.B(H), BBA LL.B(H), LLB 3 YEARS, LL.M	16/12/2019
Interactive session and view sharing session with the faculty members and the students of the Departmnet of Law and	B.A., LL.B (H), B.COM LL.B(H), BBA LL.B(H), LLB 3 YEARS, LL.M	05/02/2020

| Human Rights, University of Asia Pacific, Bangladesh . | | | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	18	Nill
National	Political Science	1	Nill
National	English	1	Nill
National	Sociology	1	Nill
National	Management / Commerce	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Law14	14
Sociology	1
Political Science	1
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

					mentioned in the publication	excluding self citation
Nil	Nill	Nill	2020	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	2020	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	40	4	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Legal Awareness	PRADHAN NAGAR GRAM PANCHAYAT	3	25
Prevention of Human Trafficking and Gender Sensitisation	SHAKTI VAHINI (NGO) and S.S.B., Govt. of India	5	50
Protection of Homeless Children	CINI (NGO)	3	25
Protection of Wild Life	Forest Department, Govt. of West Bengal	4	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

EXTENSION ACTIVITY	PRADHAN NAGAR GRAM PANCHAYAT	LEGAL AWARENESS ON PREVENTION OF DOMESTIC DISPUTES AND LEGAL REMEDIES AVAILABLE	5	25
EXTENSION ACTIVITY	SHAKTI VAHINI	AWARENESS TO PREVENT HUMAN TRAFFICKING AND GENDER SENSITIZATION	2	10
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19203321.8	17021417

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	18.05	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	1	200000	Nill	350000	1	550000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	21	1	1	21	1	11	4	90	0
Added	10	1	1	1	1	2	5	0	0
Total	31	2	2	22	2	13	9	90	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3230550	100750	17686718	9156136

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

(1) The College has constituted Estate Maintenance Development Committee which looks after Maintenance of the following issues : (i) Assuring and delivering infrastructural facilities for its students, teaching and nonteaching staff. (ii) The ecofriendly Campus, landscaping, plantation of more trees and flower tree plantations in order to enhance the green cover. (iii) The ROUV clean drinking water facilities centrally and portable water jars at every floor. (iv) The Internet with 90 Mbps Broadband 24x7 and additionally free wifi connections for students, teachers and office staff. (v) To keep the class rooms as spacious, well ventilated along with the installation of fans. Additionally, class rooms are also aided with projectors which are used for power point presentations delivered by the teachers as well as by the students. (vi) Auiditorium, primarily used for delivering special lectures, debate competitions, and parliamentary sessions, to name a few. (vii) Internet in the Library and Computers for use by students. (viii) Local Area Network in the Library, Class Rooms, Auditorium and Office complex. (ix) Play ground in the Campus. (2) The institution also has a Library Advisory Committee ensuring a convenient link and easy access to library for its students and its staff. They also refer updated books and study material, keep an update about it as well as forward books/journals requirements as per the need of the subject concerned. The students are also privileged to avail the facility of Manupatra and ejournals in the college library. (3) The institution has a Sports Cultural Activities Committee. The Committee ensures smooth conduct of outdoor games such as basket ball, foot ball and volley ball and Indoor games such as carom, chess and table tennis. It supervises the Annual Sports and both intra college level and inter college sports and games tournaments. The Committee takes all steps for Freshers Welcome programme, Wall Magazine, intracollege Cultural Competitions and Annual Cultural Event besides participation in intercollege cultural competitions.

https://www.aqar.iilsindia.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	IILS Aid	16	257450
Financial Support from Other Sources			
a) National	Post Metric Scholarship, Merit-cum-Means	76	387600

	Scholarship and Technical courses, Post Metric Scholarship to SC/ST/OBC		
b)International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Courses	15/07/2019	1019	Internal
Remedial Coaching	01/09/2019	210	-do-
Personal Counselling and Mentoring	01/09/2020	1019	-do-
Yoga Meditation	01/09/2019	350	-do-
Communication Skill in English Language	01/08/2019	516	-do-

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	JUDICIAL SERVICES COMPETITIVE EXAMINATIONS	173	173	3	173
2020	CLAT	173	173	5	173

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Not Applicable to a Law College	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	46	LL.B.	law	NBU/CBPBU/ KIIT/NLSIU/N LS/IILS/AMIT Y	LL.M.
2019	32	LL.B.	Law	NBU/CBPBU/ KIIT/NLSIU/N LS/IILS/AMIT Y	LL.M.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Events Nill	Intra-College	650
Table Tennis, Badminton, Chess, Carrom, Volly Ball Nill	Inter-College	350
Table Tennis, Badminton, Chess, Carrom, Volly Ball Nill	Intra-College	700

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no Student Council par se but the college has a body of best students, called the Advisory Council of Students (comprising the toppers in University

Examinations from each subject / semester) who have the opportunity to place before the Principal problems and difficulties, if any, experienced by the general students while pursuing studies in the Institution. For organising important events like Seminar, Conference, Moot Court Competitions, Youth Parliament, Filed Visits, Internships, Visits to Supreme Court and High Courts, Freshers Welcome, visits to schools for spreading awareness on Traffic Rules and other legal matters, Legal Aid Camps, Annual Cultural Programme, College Magazine, Student Research Journal (IILS Quest), Sports etc., the students are invariably included in the respective Committees together with the faculty. There is a Grievance Box too for submission of complaints or grievances, if any, in a prescribed Proforma. The grievances/ complaints are examined within 24 hrs. and communicated to the concerned student forthwith. A process of counselling is carried out, wherever necessary. The Governing Body of the college has one representative of the students as a regular Member. Additionally, in every month, a meeting is held with the general body of students of all subjects and semesters to apprise them of new academic initiatives, outcome of existing programmes. In these meetings, the students are encouraged to put across their suggestions, feedback and general opinion about the teachinglearning, other academic aspects, outreach activities, competitive events and discipline in an open ambience with complete freedom to openup their minds. These systems have so far proved to be very successful in the sense that no student trouble or agitation has taken place. Student Feedback is available in the Website (https://www.aqar.iilsindia.com/2019-20.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the Indian Institute of Legal Studies was formed in 201718 session. Registration of the Alumni Association in in process. The foremost goal and objective of Indian Institute of Legal Studies is to establish cordial nexus between the students and the alumni. This would create a conducive atmosphere among the students to take the upcoming alumni as role models and achieve greater heights for present students. The main objective is to strengthen the alumni association by enhancing greater networking of the alumni. The Institute organizes Alumni meet once in a year in the institute to network and collaborate with the Alumni, to take Alumni feedback to improve functioning and services of organization. The alumni association works to bridge the gap between the outside larger society and the academic administrative roles performed by the college. The objective of the association is to promote and foster mutually beneficial interaction between the alumni and the present students of IILS as well as among the alumni themselves. To encourage the alumni to take an active abiding interest in the work progress of the Institute, so as to contribute towards the enhancement of the social standing of their alma mater. Alumni are invited on campus to share their experience with our students and faculty members. Highly experienced alumni are invited to campus to share their experience with our students and faculty members. These sessions either delivered on specific topics or are informal interactions where queries of students related to job, curriculum and career growth are answered by experienced alumni who are working in good companies. Many Alumni assist the college in various co-curricular programme like Moot Court Competitions and Youth Parliament Competitions as Judges. Alumni are invited on campus to share their experience with our students and faculty members. All students who have graduated from the College till now are ipso facto Members of the Alumni Association. Their Total No. is 690 which include the LL.B. Graduates under 3 yrs. course (1st bach in 2013) and 5 yrs course (1st batch in 2015).

5.4.2 – No. of enrolled Alumni:
690

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :

The IILS Alumni Association holds Meetings from time to time and the college provides logistic support besides hospitality. Selected members of the Alumni Association participated as Judges in Mock Parliament, Inter College Mock Competitions and in Youth Parliament Competitions.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The institution practices decentralization and participative management The Faculty Committee is an illustration of decentralization and participative management. This Committee comprising the teachers under the leadership of the Principal as Chairman holds regular monthly meetings to review teaching-learning progress as per Academic Calendar which is prepared before beginning of academic session. The Committee looks after the entire processes of teaching and learning including pedagogy, methodologies, use of ICT, student feedback about teachers and teaching, college level weekly tests, university examinations, parents teachers meetings, monitoring of attendance, field work, social outreach, internships, remedial coaching for slow learners and everything that are called for imparting high quality of education. Every month in the beginning itself the faculty meeting is convened by the Principal in presence of President of the Governing Body, Registrar and Faculty members of the Institute. The main purpose of the meeting is to create a bond among the faculty member, to discuss and exchange the ideas for professional development and to resolve the problems faced (which can only be done after reviewing the teaching learning process, structures methodologies of operations) and to take decisions for the development and enrichment of education (for which analyzing and reviewing the learning outcomes and teaching learning process is necessary). The Institution is of the view that any act gives the best results when it is properly planned and channelized so the lesson plan for each successive month is discussed in comprehensive to provide with the best outcomes with the performance level of the students, the teaching methodologies adopted, new developments in the same, the weekly test evaluation reports, the project work advancements and analysis are done. If any alternations are required accordingly suggested and implemented by the faculty members in successive months. One of the examples of implementation of resolution adopted in Faculty Meeting is conduction of viva voce examination in innovative manner (allocation of research base project topics, presentation and lastly question answer round). And conduction of one hour remedial classes after regular classes get over every day for all the students earlier to the remedial classes were conducted generally before the final examinations and only for the slow learners and interested students. 2. Holding Plenary Lectures / Seminar / Conference / Workshops / National and International Law Conclaves / Inter-University Moot Court Competitions : the Organizing Committee that is constituted for any of these Events is another illustration of participative management. The college organises Special Lectures by Judges, Jurists, Law Professors and other eminent resource persons from reputed Institutions once a month in both Law and non Law subjects.. Besides these activities, this

Committee supervises organization of National Seminar, Conference , Moot Court Competitions and SAARC – level Conferences. In these activities, all the teachers and representatives of students from each Class subject semester-wise are included for collective functioning with the Principal as the Chairman. This is to be noted that the recommendations / decisions of all Committees in academic matters are placed before the IQAC for ratification and/or further

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The prospective students and their parents are given opportunity to meet the Principal, Registrar, Student Counsellor and the senior faculty members individually to be apprised of the services offered by the College. They are taken around the Campus to know the infrastructure and facilities. Prospectus is prepared very carefully and professionally. Workshops are also arranged with final year students of Schools to sensitise them about prospects of study in Law (LL.B.).
Teaching and Learning	Academic Calendar, Internship, extension Social Outreach, Legal Aid Camps, Intra and Inter -MOOT COURT Classes and Competitions.
Research and Development	1. Publication of Peer Reviewed Journal (IILS Law Review, ISSN No. 2320 5318) once a year. 2. Publication of Online Journal (IILS QUEST) exclusively by the Students, 4 nos. per session. 3. Short Articles by Teachers and Students in Newspapers like THE STATESMAN , through initiative of the College on every Friday edition (10 such) 3. Articles in Other Newspapers from time to time by Teachers and Students. 4. Special Lectures by eminent Law Professors, Judges and and Judicial Experts.
Human Resource Management	Social Outreach in association with NGOs, Legal Aid Camps, Legal Aid Clinic, Legal Awareness Camps, Internships under senior Advocates/ Govt. Depts./ SSB/ CRPF/ Forest Dept., Visits to High Courts and the Supreme Court. Performance Appraisal of Teachers and Staff annually. Interactions with Parents and Alumni.
Curriculum Development	Interactive Meetings with External Experts twice every month and regular

	Faculty Meetings once a month. Interactions with Members of the Board of Studies in Law of the University. Interactions with experts in various subjects.
Library, ICT and Physical Infrastructure / Instrumentation	The Library is in the process of full computerization using KOHA software on 24x7 basis. The digital infrastructure of the College including GB scale bandwidth is being further upgraded to conduct online classes and tests / examinations from the College itself to cope up with situations like the Covid Pandemic. The ICT backbone is planned to perform online or blended learning with high level of efficiency, professionalism and outcome.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	90 Mbps Broadband connectivity and LAN in the Office with wifi.
Finance and Accounts	90 Mbps Broadband connectivity and LAN in the Accounts Department and wifi.
Student Admission and Support	90 Mbps Broadband connectivity and LAN in the Office with wifi.
Examination	90 Mbps Broadband connectivity and LAN in the Office with wifi.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Sanjay Bhattacharjee,	Workshop on Teaching Research Methodology	Nil	8000
2020	Souradeep Rakhshit, Asstt. Professor in Law	Workshop on Quality Assurance and Research Indicators in Law Education organised by the HRDC, University of North Bengal held on February 14-15, 2020	Nil	2000

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme conducted by Professor Rajakhawa, Professor in Law from the Guwahati University	Office Management	07/09/2019	21/09/2019	30	15
2019	Faculty Development Programme conducted by Professor R. Banerjee, Professor in Law from University of North Bengal	ICT for Office Work	07/12/2019	28/12/2019	30	15
2020	Faculty Development Programme conducted by Professor R. Banerjee, Professor in Law from University of North Benga	Public Relations in Human Management	04/01/2020	25/01/2020	30	15

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
VIRTUAL NATIONAL FACULTY DEVELOPMENT PROGRAMME ON "TEACHING PEDAGOGY AND RESEARCH On POST-COVID 19 ORGANISED BY JEMTC, SCHOOL OF LAW, GREATER NOIDA	1	22/06/2020	28/06/2020	07
-Do-	1	22/06/2020	28/06/2020	07
ONLINE FDP	1	27/05/2020	01/06/2020	07
Other 14 Programmes Attended by Faculty given in FILE	Nill	Nill	Nill	Nill

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pension on superannuation at age 65. EPF.	Pension on superannuation at age 65, EPF, ESI for staff as per Govt. Rules	College AID (IILS AID)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has internal Audit as a continuous process in order to follow transactions according to standard operating rules. External Audit of Accounts is done in every financial year by Chartered Accountant Firm. Documents were shown to the Peer Team during 1st cycle of Accreditation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nill

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University, NAAC	Yes	Governing Body
Administrative	No	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Meetings are held in each month by the teachers to bring to notice of parents about attendance and weekly test results of their wards in presence of the Principal and Registrar. Views of the parents and suggestions offered by them in these interactions are carefully noted for execution.

6.5.3 – Development programmes for support staff (at least three)

Interactive programmes for better office management, file management and administrative issues. Training programmes for using ICT tools like computer, software, internent communications etc. Orientation programmes about Statutes, Ordinances, Rules and Regulations of the affiliating University and college manual.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Principal was appointed on 1/11/2019. Construction to arrange more Class Rooms, Computer Lab, Lift and other Infrastructure Up gradation Full Computerization of the Library and software based library services (KOHA) using Internet broadband on 24x7 basis from anywhere and anytime. 90 Mbps bandwidth internet, Wifi , LAN, Intercom, revamped Grievance Redress, SWM, rain water harvesting. Online Classes during Covid Pandemic using Goggle Meet dedicated Platform and SIM which were given to the Teachers with expenses borne by the College.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	All Programmes given in File : 03 Activities in 2019 and 11	Nill	Nill	Nill	Nill

	Activities in 2020 including Online Classes continuously from April, 2020				

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
INTERNATIONAL WOMEN'S DAY	08/03/2020	08/03/2020	150	150
TRAFFICKING ON GIRLS AND WOMEN	15/02/2020	14/03/2020	70	50
Workshop on Recent Court Judgements on Gender, Marraige and Women Empowerment.	07/12/2019	07/12/2019	135	82

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panel installation is under process in the newly constructed extension of the college building. Rain Water Harvesting is under implementation. Plastic free Green Campus. Tree plantations. Gardening. Compost from wastes used as manure in gardening.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	6	Nill	60	Legal Aid and legal	various contemporary socio-	150

| 2020 | 2 | 6 | Nill | 60 | Legal Aid Camps | various contemporary socio-economic issues | 150 |

| | | | | | Awareness Camps in the adjoining Panchayat area | economic issues | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Commemorating Birth / Death Anniversary of National Icons and Freedom Fighters	Nil	Nil	1000
National and International Days	Nil	Nil	1000
Programmes for creating Awreness and Sensitivity to social and cultural Issues	Nil	Nil	1000
Details given in File	Nil	Nil	Nil

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of Trees, Landscaping of Campus Free from Plastic and other Non - degradable materials, Free from Smoking Tobacco, Minimum Use of Paper, Noise and Smoke free Power backup Generator, Green Campus, Rainwater Harvesting, Solar Energy Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Participative and Decentralized Academic Management. The College has constituted the IQAC, Faculty Committee, Academic Board, Library Committee, Discipline Committee, Examination Committee, Grievance Redress Committee, Sports Committee, Cultural Committee, Journal Publications Committee for both Teachers and Students, Legal Aid Committee and such other Committees for academic management purpose. These Committees e are constituted with Teachers only / with Teachers and Students, as may be deemed best enabling participative administration. The Governing Body has representatives of Teachers (4) and Student (1) and Staff (1) as yet another example of participative culture. 2. Advanced ICT Infrastructure for conducting Online Education including regular

classes during Covid Pandemic as per normal class routine, Tests, Evaluation, Attendance Monitoring, Meetings with stake holders. About the Online Academic Programmes : Conduction of online classes by Indian Institute of Legal Studies started on 20th April, 2020 via Google Meet App. All the students of respective batches were coordinated through official WhatsApp groups to ensure unhindered communication and smooth conduction of online classes. All the teachers were provided with separate Google Meet links to avoid confusions. Students were encouraged to join using Mobile, Tabs and Laptops and use the virtual platform for unimpeded flow of education. Along with the virtual classes, reading materials on each of the subjects were also simultaneously uploaded by the faculty members on the college website to ensure that the students are getting a detailed knowledge about the topics taught in the online classes.Online Internal Examination was also conducted by Indian Institute of Legal Studies in the month of June, 2020 to ensure effective mechanism to test the understanding and progress of the students. 90 attendance at an average was recorded in this examination. The examination was open book consisting of mainly application based questions to test the analytical skills of the students. The students had to attempt 30 marks within a stipulated period of 1 hour. The marks obtained by the students in the Internal Tests were uploaded on the college website on a weekly basis to help the students improve upon their studies and encourage them to do better. Our institution took up the initiative of imparting education online in the situation of lockdown and pandemic, with the sole purpose of benefitting the students in every possible way. So keeping in mind the overall development of the students, various guest lectures by notable personalities were arranged virtually to enhance the practical knowledge of the students. Some of them are: 1. Online Guest Lecture by Mr. Bikramaditya Ghosh on Public International Law dealing with the topics of Extradition and Asylum on 23rd May, 2020 2. Online guest lecture on the topic of Understanding Filing of Returns and Procedure of Assessment under Income Tax laws in the light of the Covid Pandemic by Advocate Rites Goel, Lecturer at NUJS, Kolkata on 22nd May, 2020. 3. Online Guest Lecture by Mr. Bikramaditya Ghose on 30th May, 2020 for the subject of Contract I dealing with the topic Performance of Contract. Below is a sample of Class Routine in virtual mode using Google Meet software : 5 YEAR B.A. LL.B SEMESTER- II MONDAY TO FRIDAY TIMING SUBJECT TEACHER 09:00 AM – 10:00 AM ENGLISH Ms. Shruti Ghosh 11:00 AM – 12:00 NOON ECONOMICS Mrs. Binita Rai 01:00 PM – 02:00 PM POLITICAL SCIENCE Ms. Deepika Gahatraj 04:00 PM – 05:00 PM CONTRACT – I Ms. Swarnim Ghatani 06.00 PM – 07.00 PM SOCIOLOGY Mr. Amit Khawas SATURDAY SUNDAY 10:00 AM – 11:30 AM FAMILY LAW – I Ms. Jayati Kharga. 5 YEAR B.B.A/B.COM LL.B SEMESTER-II MONDAY TO FRIDAY TIMING SUBJECT TEACHER 09:00 AM – 10:00 AM ECONOMICS Mrs. Binita Rai 11:00 AM – 12:00 NOON OPERATION RESEARCH (ONLY B.B.A. LL.B.) Mr. Subhrashek Dey 11:00 AM – 12:00 NOON ADVANCED ACCOUNTING (ONLY B.Com. LL.B.) Mr. Aniruddha Dasgupta 01:00 PM – 02:00 PM ENGLISH Ms. Shruti Ghosh 04:00 PM – 05:00 PM PRINCIPLES OF MANAGEMENT Mr. Subhrashek Dey 06.00 PM – 07.00 PM CONTRACT – I Ms. Swarnim Ghatani SATURDAY SUNDAY 12:00 NOON – 01:30 PM FAMILY LAW – I Ms. Jayati Kharga These Routines Google Meet Links are circulated to the students by Email. The College has arranged Google Meet Links for the Teachers by college expense. attendance of students is monitored. Weekly and Monthly Tests conducted regularly. Due to these online pedagogy, the students did not face any difficulty to appear at Online Examinations at Semester-end by the University of North Bengal.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://agar.iilsindia.com/2019-20.

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institute has always kept society before itself when it comes to education. Our vision is not just to educate the students but also through education to upgrade the society as much as possible. One of the areas which may be considered as a Thrust or Priority area of the IILS corresponding to its vision and Mission can be identified as Social Outreach Programme in the form of Legal Aid Camps, in the neighbourhood. With a view to contended action in this area, the Legal Aid Centre has been set up in the college as a Legal Aid Clinic on 8/09/2013, by Hon'ble Justice Biswanath Samaddar, Judge, Kolkata High Court and Hon'ble Justice Soumen Sen, Judge, Kolkata High Court. The said Centre is supervised by a team of teachers and students. The clinic is open to the needy or poor people of the locality on every Saturday during 3p.m to 6 p.m, where their problems are heard and necessary legal advice is tendered for availing the legal justice system under law. Besides this, the college holds Legal Aid Camps in the locality in pursuance of Art.39(A) of the Constitution of India. On 15/06/2014, Legal Aid Camp was inaugurated by Hon'ble Justice Biswanath Somadder, Judge Kolkata High Court. Officials from State Legal Service Authority and the judicial official were also present. Our college has also organized legal awareness and legal literacy Programme jointly with the District legal aid Forum and District Legal Service Authority. Our students in the way of continuous evaluation of their academic programme, takes up such projects and reach to the people with the knowledge they acquire in the class. Our college primarily strives for the education, awareness and the uplift of the society as much as possible. Keeping the vision in mind on 13th December 2015, a project for adopting a village for rendering legal aid through ADR Mechanism system under the Champasari Gram Panchayat was undertaken by our college. Our college adopted the nearby village (Champasari) with a dream to make the village litigation free and spread legal awareness to the villagers. The village was adopted in the presence of then Hon'ble Chief Justice Calcutta High Court Dr.Justice Manjula Chellur and other Judges of the High Court. The Legal Aid Centre of our College organized several legal awareness programmes in other backward regions like Naxalbari, Coochbehar, Darjeeling, Alipurdwar, Chattharhat including Kalimpong, Kurseong and Mirik and many other places. Thus our college aims at imparting education in such manner that it is not just limited within the walls of the classroom. The Indian Institute of Legal Studies has not only confined itself to the National boundaries but has taken an international approach and conducted SAARC Summit 2015 and SAARC Conclave 2017. The College is situated in a place which has international borders with Nepal, Bhutan and Bangladesh, three important SAARC nations. The College is striving to establish a SAARC LAW INSTITUTE for Study and Research. The Proposal has been taken up with the Government.

Provide the weblink of the institution
www.iilsindia.com

8.Future Plans of Actions for Next Academic Year

The College proposes to be upgraded to a Constituent College of the University of North Bengal (NBU). Two Courses have been introduced from the 2019-20 Session under CBCS Mode, namely (i) 2 yrs. 4 - Semester LL.M. Course and (ii) 2 yrs. 4-Semester Master of Arts in Public Administration and Governance. We have admitted 6 students in LL.M. However, no student could be admitted in the M.A Course. While this college is the 2nd college under NBU to offer LL.M., ours is the only institution to offer the M.A. course in Public Administration and Governance in the entire North-East region. With these Courses, the research programmes of the College will get a huge boost. The infrastructure and entire research ecosystem will be properly arranged and adequately strengthened. The students graduating with 5 yrs. integrated Course and 3 yrs. LL.B. degrees will get an opportunity of vertical mobility to higher education enabling them to be endowed with multiple

career options. The College is presently digitising the resources of the Library. The work was taken up in early 2019 but it could not progress due to Covid Lockdown. It is planned to fully computerise the Library services with digitisation of the Books and Journals. The Library Services will be very soon provided online by using the KOHA Software, LAN and enabling other infrastructure for 24x7 use from anywhere and anytime for the students and teachers. A new Computer Lab is under construction. New construction has started for more class rooms, Lift, new Moot Court room, a modern Canteen and Cafeteria. Dedicated broadband internet service with 90 Mbps bandwidth and campus wi-fi services are already in place Placement Cell and Career Counselling mechanisms have been taken up. With installation of the diversification facilities as above, it is expected that teaching-learning, research, publication and other academic activities will be further consolidated and a higher quality of education and skills will be delivered. Extension of College Building to have 4 Floors @ 6500 Sq.Ft each is almost complete. The College had planned to introduce Career Advancement courses under Distance Education Mode in 2017. This wing could not make much headway. It will now be revamped and strengthened. The Courses planned under the Distance Mode of Education are Certificate / Diploma in (1) Law relating to Investigation of Crimes (2) Health Care and Law (3) Human Rights for Law Enforcement Departments and Agencies (4) Border Trade Practices and (5) Business Law and Taxation. These courses target mainly the law enforcement personnel, medical personnel and tax personnel. However, there are more courses may be introduced phase – wise such as Labour Laws / Climate Change / Alternate Dispute Resolution / Foreign Trade and WTO and Intellectual Property Rights. The college is planning to start coaching Classes for Judicial Services Examinations in the coming Session. It is planned to further upgrade the ICT infrastructure with higher bandwidth for conducting more blended education as and when normal functioning of the campus becomes feasible and fully online if necessary.