



INDIAN INSTITUTE OF LEGAL STUDIES

UG & Post Graduate Advanced Research Studies in Law
Accredited by NAAC

Affiliated to the University of North Bengal
Approved by the University Grants Commission, New Delhi
Recognised by the Bar Council of India, New Delhi

Ref:

Date:

Minutes of the 18th Meeting of the IQAC of Indian Institute of Legal Studies, Siliguri held on 23/05/2023 at 3:30 PM

Members Present:

1. Prof (Dr.) P.K. Sahoo, Principal-Chairman, IQAC.
2. Dr. T.K. Chatterjee, Nominee of the Trust & Director (Hony.)- Member, IQAC.
3. Prof (Dr.) Ganesh Ji Tiwari, Invitee Member, IQAC.
4. Ms. Rupa Pradhan, Assistant Professor of Law, Indian Institute of Legal Studies, Coordinator, IQAC.
5. Mr. Subhrashek Dey, Assistant Professor of Management, Indian Institute of Legal Studies, Member, IQAC.
6. Mrs. Tridipa Shehanobis Das, Assistant Professor of Law, Indian Institute of Legal Studies, Member, IQAC.
7. Mr. Sabbir Ali, Librarian, Indian Institute of Legal Studies, Member, IQAC.
8. Mr. Gautam Ojha, Head Accountant, Indian Institute of Legal Studies, Member, IQAC.
9. Mr. Bijoy Bhowmick, Head Clerk, Indian Institute of Legal Studies, Member, IQAC.



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AGENDA 1: To consider minutes of the 17th IQAC Meeting held on 24/01/2023.

Decision: Resolved that the minutes and action taken Report be approved.

- In respect to the Agenda no. 4 of the 17th meeting of IQAC held on 24th January, 2023, the Journal committee of the Institute is directed to proceed with the enlistment of the ILS Law Review Journal in the UGC-Care List after obtaining the signature of Ms. Rupa Pradhan, Coordinator, IQAC and complete the entire work relating to submission to UGC within 3/6/23.

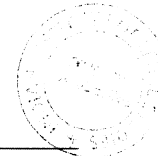
AGENDA 2: To report the appointment of the new Coordinator and Member IQAC

Decision: It is reported that Ms. Rupa Pradhan, Assistant Professor of Law, Indian Institute of Legal Studies has been appointed as the Coordinator, IQAC and Mrs. Tridipa Sehanobis Das, Assistant Professor of Law, ILS has been appointed as the new member of the IQAC by the Governing Body, ILS on 29/4/2023.

AGENDA 3: To discuss and finalize the task assigned to IQAC in the 37th GB meeting held on 09/10/2021 and again discussed and decided to finalize the task assigned to IQAC in the 38th GB meeting held on 29/04/2023.

Decision: A draft proposal has been placed in the IQAC meeting for introducing a one-year Post Graduate Diploma Course in Intellectual Property Rights (IPR) together with proposed syllabus and schedule of classes to be held. The proposed Course should be under the aegis of Career Advancement Cell (CAC).

The IQAC recommended that -



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- (i) The one-year Post Graduate Diploma Course in Intellectual Property Rights (IPR) is introduced under CAC at the earliest.
- (ii) The proposed course is conducted in a blended mode Offline (25% - 30%) in IILS premises and Online/ Virtual Mode (70% -75%). Reputed faculties having specialization in Intellectual Property Rights (IPR) shall be engaged to take classes for the proposed course on suitable remuneration on hourly basis. Such faculties can be drawn from the Department of Law, Coochbehar Panchanan Barma University, Rajib Gandhi School of Law, IIT KGP and other Institutes/ Universities.
- (iii) For the purpose of conducting, managing and monitoring the said P.G. Diploma course, a separate Cell, namely, IPR Cell shall be constituted to perform under CAC subject to over-all supervision of the IQAC.
- (iv) Once the draft proposals are approved by the G.B., the IQAC will meet in presence of Members of Advisory Board to work out upon it. After the approval of the said proposal, the same shall be placed before the IQAC in presence of Advisory Members for working out the finer details.

AGENDA 4: To report the various Academic Activities organized by the Institute in the Even Semester (January to till day), 2023

Decision : Mr. Subhrashek Dey and Mrs. Tridipa Sehanobis Das, Members of IQAC, were requested to prepare the List of the various Academic Activities organized by IILS in the Even Semester (January to May , 2023) and submit to the Coordinator by 1st June.

AGENDA 5: To report Academic up-gradation of the faculty members, if any.

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Decision : Mr. Subhrashek Dey and Mrs. Tridipa Sehanobis Das, Members of IQAC were requested to report the academic up-gradation of the faculty members for the period of 01.07.2022 to 30.06.2023 within 10th July, 2023. For this purpose, Dr. T.K. Chatterjee, Member, IQAC has kindly agreed to assist and help with the relevant information and related matters.

AGENDA 6: To discuss the modalities of taking feedback of students (even semester), teaching and non teaching staffs.

Decision :Mrs. Tridipa Sehanobis Das, Member, IQAC has volunteered to prepare the Google Form with a set of questions as in previous years/sessions for the purpose of taking feedback from the students of current semester. Mr. Sabir Ali, Librarian, ILS has been requested to assist Mrs. Tridipa Sehanobis Das in sending the said Feedback Proforma to all the students through E-mail.

Further, an official notice to be prepared and circulated amongst all the students for the purpose of asking them to fill up and submit the responses to the said Feedback Proforma by 8th June, 2023.

Furthermore, it has been decided that Feedback shall be obtained from all the teaching staff, non-teaching staff, guardians and alumni of ILS within 31/10/2023.

AGENDA7: Miscellaneous, if any.

- (i) Mr. Sabir Ali, Librarian, ILS has been directed to do the stock verification of all the books, journals etc. within the summer recess and

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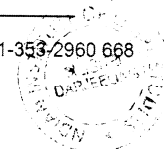
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Resubmit report to the IQAC for consideration through the Library Committee.

(ii) The review meeting with Advisory Board is proposed to be held after every three IQAC meetings.

The Meeting ended with thanks to the Chair.

Co-ordinator, IQAC

Principal/Chairman, IQAC

Ms. Rupa Pradhan,
Assistant Professor of Law
Indian Institute of Legal Studies,
Siliguri. aSiliguri.

Mr. P.K. Sahoo,
Principal,
Indian Institute of Legal Studies,



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