

REGULATIONS

UNIVERSITY OF NORTH BENGAL
REGULATIONS
FOR THE DEGREE OF B.A.
IN POLITICAL SCIENCE

Compiled and updated till June, 2007.



UNIVERSITY OF NORTH BENGAL

**Regulations relating to the Bachelor of
Laws (LL.B-5 Yrs.) Course.**

course

1. A student shall be eligible for admission to the first year class of the five-year course of the Degree of Bachelor of Laws if he/she has passed the Higher Secondary examination (10+2) held by the West Bengal Council of Higher Secondary examination or any other examination which may be recognized by the University as equivalent thereto:

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Provided that

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- (a) Such students must have obtained 45% marks in the aggregate in the qualifying examination;
- (b) Such student has not passed any examination higher than the Higher Secondary Examination (10+2) or an equivalent examination prior to his admission to the course;
- (c) Such candidates shall not be above 20 yrs. of age on 1st July of the session of admission. SC/ST candidates shall get relaxation of age by one year
- (d) Persons belonging to scheduled castes and scheduled tribes shall be eligible to apply if they secure at least 40% marks in the qualifying examination;
- (e) He/She shall not take up any other course of study simultaneously;

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VIII

There shall be five written examinations, namely, Part I, II, III, IV and V one at the end of each year. A candidate must pass in each of these examinations to qualify for the LL.B. degree.

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2. The subjects for the examinations in each Part and syllabi thereof shall be prescribed separately on recommendation of the Council for Undergraduate studies in Arts, Science, Commerce and Law.

The students in the final year shall receive practical training comprising, inter alia, instruction in the rules of courts, drafting of pleadings and documents and attendance at lectures on professional ethics.

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3. The examination in law shall ordinarily be held annually and shall commence at such time as the Executive Council on recommendation of the Council for Undergraduate studies, may fix or direct to be notified.

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4. A candidate who has prosecuted a regular course of study for one session so far the subjects for the LL.B. Part-I examination are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate, who fails to pass or present for examination, shall not be entitled to claim a refund of the fee.

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5. As soon as possible after the LL.B. Part I Examination, the University shall publish a list of names of the successful candidates.

6. A Student who has passed the LL.B. Part -I examination and has prosecuted a regular course of study for one session so far as the subjects for the LL.B. Part -II Examination are concerned, shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for examination shall not be entitled to claim a refund of the fee.

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7. As soon as possible after the LL.B. Part-II Examination, the university shall publish a list of names of the successful candidates.

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8. A student who has passed the LLB Part II Examination and has prosecuted a regular course of study for one session so far as the subjects of the LLB Part-III Examination are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

9. As soon as possible after the LL.B. Part-III Examination, the university shall publish a list of names of the successful candidates.

10. A student who has passed LL.B. Part-III Examination and has prosecuted a regular course of study for one session, so far as the subjects in LL.B. Part-IV are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

11. As soon as possible after the LL.B. Part-IV Examination, the university shall publish a list of the names of the successful candidates.

12. A student who has passed the LL.B. Part-IV Examination and has prosecuted a regular course of study for one session, so far as the subjects in LL.B. Part-V are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

13. As soon as possible after the LL.B. Part-V Examination, the university shall publish a list of names of the successful candidates in two classes, viz. First Class (60% and above) and Second Class (40% and above but below 60%) each in order of merit.

14. If a student, after completion of a regular course of study for any one of the Law Examinations, does not enroll as a candidate at the examination immediately succeeding such completion or appears but fails or fails to complete any examination on account of illness or any other reason considered sufficient by the Council for Undergraduate studies in Arts, science, Commerce and Law, he /she may appear at anyone or both of the two following examinations of the same standard as a Casual candidate without attending classes.

15. In order to pass Examination in any part, a candidate must secure at least 34% marks in each paper including practical paper with at least 40% marks in the aggregate

16. The Board of studies in Law shall recommend a panel of names of Paper-setters, Examiners, Moderators, and Examiners for re-assessment and post-publication scrutiny of answer-scripts, and, in addition, the Board of Studies shall also recommend one or more teachers to act as Scrutinizer.

17. The paper-setter for a Paper, who shall normally be one of the teachers teaching the course, shall submit a large number of questions, approximately 2 to 3 times the questions to be set in the question paper.

18. (1) The Board of Moderators shall moderate the questions in order to ensure that the questions are in conformity with the syllabus and that the students are required to answer questions of all types. Topic on which questions had been set last year may also be considered for being set in the question paper for the current year.

(2) If the Board of Moderators feel that the questions have not covered the syllabus, it shall set questions from those parts of the syllabus which have not been covered.

(3) The Board of Moderators shall consist of the following members -

(a) the head, Department of Law, North Bengal University;

(b) Two external teachers.

(c) One internal Teacher to be recommended by the Board of Undergraduate studies in Law.

(4) Three members shall form the quorum.

(5) the tenure of office of the Board of Moderators shall be one year.

19. The answer scripts of each Part of LL.B. (5 yrs) examinations shall be examined by a single examiner Paper-wise.

(This came into force on 25.02.04 from the 2003-04 session)

University Ordinances Relating to admission and Enrolment of Students*.

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PRELIMINARY

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1. Short title and commencement.

(1) These Ordinances may be called the University Ordinances relating to Admission, Enrolment and Examination of students.

(2) They shall come into force at once.

2. Interpretation.

Unless the context otherwise requires, words and expressions used in these Ordinances shall be interpreted to have the same meaning as they have in the Act.

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3. Definitions.

In these Ordinances, unless the context otherwise requires:

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(1) "Admit card" means an admit card issued by the University or the West Bengal Council of Higher Secondary Education.

(2) "College" includes all academic institutions duly authorized to present candidates for a University examination.

(3) "Guardian" of a student means the person whose name appears as such guardian in the form of application for admission of the student to a college.

(4) "Academic year" shall be ordinarily deemed to mean a period of twelve months commencing on the 1st of June.

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4. Application.

These Ordinances shall apply to all affiliated and constituent Colleges.

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Part – I

Admission and enrolment of students

5. Admission.

Save as otherwise provided, admission of students to a College shall be allowed ordinarily at the commencement of an academic year and on or before such date as the Council for Undergraduate Studies may appoint in that behalf.

6. A student shall be eligible for admission to a college if he has passed the Higher Secondary Examination (10+2), held by the West Bengal Council of Higher Secondary Education or any other examination which may be recognized by the University in each case as equivalent thereto.

7. (1) Save as otherwise provided, a student who applies for admission to a course of study in a College may be admitted upon production of either:

(a) the certificate of the University or of a recognized academic body, or

(b) the mark-sheet together with the admit card, as proof of his having passed the qualifying examination.

(2) In any special case, a student may be provisionally admitted to a course of study in a college without production of the proof referred to in paragraph (1) on condition of his producing such proof before he is sent up for the appropriate University Examination. If he fails to do so, his admission to the College shall be cancelled and all fees paid by him to the College shall be forfeited.

8. If a student sent up for any University examination has not appeared at such examination, he may, on production of the University admit card for the examination be admitted to any College. The admit card with the fact and date of his admission written across it shall be retained by the Principal of the College.

9. If a student has failed in a University examination, he may, on production of the mark-sheet, be admitted to any College.

10. Enrolment in the College roll.

No candidate shall be entitled to appear at a University examination unless he is an enrolled member of a College or is an external student.

**First Ordinances.*

11. (1) The name of every student who has been admitted to a college and has paid the prescribed fees and charges shall be entered in a Roll, hereafter in these Ordinances to be referred to as the College Roll and subject to the provisions of paragraph (2) he shall thereafter be deemed to be an enrolled member of the College.

- (2) A student who is an enrolled member of a College shall continue to be such member until:
- (a) the end of the academic year in which he has been sent up for a University examination and, for purpose of discipline, the date of publication of the result of such examination, or,
 - (b) the date borne on the certificate of his transfer or withdrawal from the College; or,
 - (c) his name has been struck off the college roll for absence without notice, or for non-payment of fees, fines or charges or for any breach of discipline.

(3) A candidate who is an enrolled member of a College shall not be deemed to be an external student although his attendance has fallen short of the prescribed minimum, provided that he has paid such condonation fee as may be prescribed by Rules.

12. Transfer.

An enrolled member of a College shall, not except as otherwise provided in these Ordinances, be subsequently admitted to any other College without the production of a transfer certificate from the Principal of the former College.

13. An enroll member of a College, shall not be ordinarily granted a transfer certificate except at the end of an academic year.

14. Every application for a transfer certificate shall be made in writing to the Principal of the College either by the student or his guardian. If the application is made by the student it shall also bear the consent of the guardian.

15. (1) If an application for transfer is made at the end of an academic year, it shall be granted unless the student has failed to pay any sum of money due from him to the College on account of tuition or other fees, fines or charges.

(2) If an application for transfer is made at any time other than the end of an academic year, the Principal shall grant such application only if he is satisfied that it is supported by any of the following grounds:

- (a) transfer of the parent or guardian of the student from the station at which the College is situated, or
- (b) Desirability of a change of climate or station for the student in the interest of his health supported by medical evidence, or
- (c) any other good or sufficient reason.

16. If the Principal rejects any application for transfer, he shall, if requested to do so by the applicant supply him with the grounds for such rejection. The applicant may appeal against such order of rejection to the Vice-Chancellor whose decision shall be final.

17. Every application for a transfer certificate shall be decided by the Principal as soon as practicable and in any case not later than the last day of the month in which the application has been made, provided that the application has been made on or before the 20th day of the month.

18. (1) Before a transfer certificate is issued to a student, he shall be required to pay:

- (a) all sums of money due from him to the College upto the end of the month in which the certificate is granted; and
- (b) a transfer fee which shall be equal to the ordinary monthly tuition fee.

(2) If the last date of the month in which the application has been made falls within a period of 30 days immediately preceding the date of commencement of a vacation, the student shall also be required to pay:

- (a) in the case of the puja vacation, an additional monthly tuition fee, and
- (b) in the case of the summer vacation, tuition fee upto the end of the academic year.

(3) A student applying for admission to a college on transfer from another College shall be required to pay tuition fees for the period subsequent to that for which he has already paid tuition fees in the latter College.

19. When a student is granted a transfer of withdrawal certificate his attendance at lectures shall be reckoned up to and including the date of such certificate and recorded thereon.

20. Transfer and withdrawal certificates shall be granted in such forms as the appropriate authority may

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21. If a student who has been refused permission to appear at a University Examination applies for transfer from his College, the fact of such refusal with the reasons thereof shall be noted on any transfer certificate which may be granted to him.

22. If a transfer certificate is granted to a student who has not been permitted to continue his studies in the College on account of his non-appearance or failures at any College examination or who has not been promoted, the circumstances of the case shall be noted on the transfer certificate. No such student shall be admitted to a higher class in another College within twelve months from the date of such certificate.

23. (1) A Principal may, without assigning any reason, require a student to leave the College if he considers such action necessary in the interest of the College and shall grant a transfer certificate to such student on payment of all sums of money due from the student to the College; provided that no transfer fee shall in such a case be payable by the student. The Principal shall note the circumstances of the student. The Principal shall note the circumstances of the case on the transfer certificate.

(2) The Principal shall, in every such case, report the facts to the University as soon as practicable.

24. Withdrawal.

(1) A student who desires to withdraw from his College shall apply in writing for a withdrawal certificate which shall be granted to him in the prescribed form on payment of all sums of money due from him to the College upto the end of the month in which the student applied for withdrawal.

(2) A student who has been granted a withdrawal certificate may be readmitted to the College at any subsequent time on payment of all sums which would have been payable by him to the College in case he had not withdrawn from the College.

25. A withdrawal certificate may be refused to a student on the ground that he—

(a) has been guilty of gross misconduct, or

(b) has failed to pay any sum of money due from him to the College.

26. A withdrawal certificate shall not entitle a student to admission to any other college.

27. When a student is granted withdrawal certificate, he shall on re-admission be credited with the lectures attended by him before his withdrawal.

28. Absence from college without notice.

If a student is absent from his College without notice for more than one month, his name may be struck off the College roll. In such a case he shall be required to pay fees for one month subsequent to that in which he last attended the lectures; provided that if he seeks re-admission to the College, he shall be required to pay all fees which would have been payable by him in case his name had not been so struck off.

29. If a student who has been absent from the College without notice for more than one month and whose name has been struck off the College roll applies for a withdrawal certificate no such certificate shall be granted to him until he has paid all sums which would have been payable by him to the College upto the date of his application for withdrawal in case his name had not been struck off the College roll.

30. In any case not expressly provided for by these Ordinances, The Principal shall take such decision as he considers proper and his decision shall be final.